

**Q: I'm a new family. How do I get started?**

The first step in the registration process is to fill out an Inquiry Form. This can be found on the Registration page of the school website where it says 'get started'.

**Q: Do I need to go stand in line on February 1st?**

No. This is something we have done in years past that is no longer necessary with online registration. Enrollment is not simply first-come, first served; it is a process of offering placement to families and students who will thrive as part of our Knights community.

**Q: What is Blackbaud?**

This is the name for our new student management system. You must sign up as a new user in order to complete the application. All of the correspondence regarding your submittal and decision will be sent via Blackbaud. For enrolled families, we use Blackbaud for tuition, grades, assignments, correspondence, and more throughout the year.

**Q: How do I know where I am in the process?**

The registration process is visible on Blackbaud as a checklist of steps. You can see how you move through the steps on your profile page. As you progress, you will see the items get checked off.

**Q: What can I expect from the family interview?**

This is a time for you to come tour our building, see our classrooms, and ask questions of our Administrator. We want to get to know your family and learn about your student's educational needs and expectations. Together we'll discuss your desire to attend, your commitment to a Christ-first education, and the unique needs of your student on their academic journey. We are excited to learn if MCS is the right fit for your family.

**Q: Why do I have to bring my student to the interview?**

We ask that both parents and all students attend the family interview, if at all possible. This is a family-run school, and the decision to attend affects the entire home dynamic. We value your student's feelings and expectations as you consider a future at MCS.

**Q: When will I know if I am enrolled?**

The first decision day for new candidates will be Wednesday, March 5th. This means that families who have completed all of the required steps can expect to hear back on or before this date. Beginning with March, decisions will be issued on the 5th of every month until August as space allows. If you have completed your application and family interview by the 1st of the month, you will receive a decision by the 5th of that same month.

**Q: Will I be contacted with updates via email?**

No, you will need to visit Blackbaud for updates. Some email confirmations will be sent when items are submitted, but not always when you have progressed to the next step. Be sure to check back often to ensure an expedient process.

**Q: If there is no room in my grade, can I be on a waitlist?**

Yes. Because there are such limited spaces available, many classes will have waitlists. This is especially true of Preschool and Pre-Kindergarten. If you receive this decision, you will be placed on a waitlist and contacted via phone and email as soon as a spot becomes available. You will have 48 hours to respond before the next family on the list is contacted.

**Q: How much do I have to pay, and when is it due?**

There is no fee to submit an application for enrollment. If you are issued an acceptance decision, you will be issued a contract to sign and your enrollment fee will be due. This fee is \$500 per family, not per student, and must be paid to secure enrollment.

**Q: Do you have payment plans?**

Yes, we offer two contract types. The first is a Paid In Full contract, and this includes a 3% discount if paid by June 30, 2025. If you choose to pay with installments, you can choose a 9, 10, or 12-month option, all of which begin in August.